

**Educational Services**

**Director: Douglas Hutchison**

**Head Teacher: Jane Houston**

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Our Ref:  
Date: 22/9/15  
If phoning or calling ask for

Your Ref:



Breakfast Club  
Helping Hands

We have been busy organising Breakfast Club to ensure this service is sustainable. We are gradually getting to the final set up but over the next few weeks there will be a period of slight change.

Mrs Power is taking over the role of running the club for the Fundraiser group and from **5<sup>th</sup> October** this will be provided at a cost of £2 per session. You will be asked to sign your child in with Mrs Power from 8.10am and pay each day or for the week if that suits you better. Mrs Power will help children have their breakfast and this will be included in the £2 cost.

For the week beginning **28<sup>th</sup> September** only, we will have a hand over week and children will pay Mrs Power £1 and bring money on top of that to cover their breakfast from catering staff. This will be for only the first week to allow the transition from the current system. No parents will be required to help from the end of this week and Mrs Power will be supervising from 28<sup>th</sup> Sept. I would like to extend a huge thank you to those parents/grandparents who have stepped in to help over the past few weeks. Your support has been invaluable.

Another request we would like to make is for **Helping Hands**. We have run this every year where any parents/grandparents who have time through the week come in to help out in the school. This is a huge help to class teachers and provides pupils with additional support and time.

If you would be able to come in and help can you please complete the slip below and return to the office.

Thank you for your support.  
Mrs Jane Houston.

Helping Hands

I would be available to help in classes .....(Please print name)

The times I would be available are

Sign.....

Date.....

Contact details.....