

Educational Services

Director: Douglas Hutchison

Head Teacher: Jane Houston

School address 15 A Staffin Road

Troon

KA10 7JB

Tel: 01292 690073 / 316445

Email: Struthers.Mail@south-ayrshire.gov.uk

Our Ref:

Date: 7/12/17

If phoning or calling ask for

Your Ref:



Primary 7 Parents.

We have noticed over the last few weeks an increase in the number of Primary 7 pupils leaving the school to go home for lunch.

We would ask that if your child is going to leave the school premises at lunchtime could you please notify the school office in writing to give permission. If this is to be a daily occurrence then we will accept a letter to notify us of this and it will be in place unless you contact us to change the arrangement. We have a duty of care for all our children when they are in school with us but if they choose to go home we need to ensure that it is understood they are your parental responsibility.

If we have not received a letter and your child says they are going home we will try to contact you for confirmation. If we are unable to contact you and we have not been notified that you have given your permission we will keep them in school for lunch and provide them with a school lunch.

This action is for the wellbeing of all pupils and I hope it clarifies the arrangements we have in place.

Thank you for your cooperation in this matter.

Mrs Jane Houston.