



Minutes of the Parent Council Meeting Monday 16th September 2019 at 2.00pm Struthers Primary School

Present: Gail McKellar (HT), Lucy Lockie (APT), Lucy Mullan (Vice-Chairperson), Gail Whyte, Kirsty Allan, David Baillie, Susan Geddes, Laura Russell

Apologies: Eilidh McBean (DHT), Craig Daziel (Clerk/Acting Chair)

1. Welcome and Introduction

Mrs McKellar welcomed everyone and thanked them for their attendance. Mrs McKellar was asked to chair this meeting and she said she would today but this would be last time as this is the role of the Parent Council. She requested an AGM be organised soon to elect a chair.

2. Approval of Previous Minutes

The results of the parent survey from the previous meeting were briefly discussed.

- One area from the parent survey which will be addressed this session is Outdoor Learning which will be led by Mr Haniford and staff will receive training on this.
- The pupil survey highlighted that pupils disagreed that homework benefitted their learning. Mrs Love will be leading this area and has devised a Survey Monkey questionnaire to gather parental views on homework. She also wishes to set up a parent group to ensure consistent approaches to homework throughout the school.

3. Annual General Meeting

The AGM has been arranged for Tuesday 5th November at 2.00pm.

4. Fundraising Group

Kirsty shared some dates that have been arranged by the fundraising group.

- The first school discos will be on Thursday 24th October.
- The M&Co fashion show will be on Wednesday 6th November.
- There will be a dress down day on Friday 22nd November when families will be asked to donate a bottle or chocolates for the Christmas Fayre.
- The Christmas Fayre itself will be on Friday 29th November.
- Pupils will complete a Christmas card design and a self-portrait. The self-portraits will be used to create tea towels for each year group. Tea towels can be pre-ordered on or before the Christmas Fayre. Christmas cards will aim to be delivered earlier this session which was mentioned at a previous meeting.

5. School Updates

- The staffing compliment has increased from 14.5 to 16.7 and the school role has increased from 284 to 309 with a further 60 pupils in the EYC. Mr Cole will be delivering Science and Technology across the upper school this session and Mrs McGuigan (previously Miss Campbell) will be teaching in the EYC and delivering Expressive Arts in P1-3.
- We have 2 full time, permanent pupil support assistants and a 20 hour permanent Pupil Support Assistant has just been appointed. We also have 2 temporary Pupil Support Assistants who are working with individual pupils this session.
- Phase 1 of the extension is now complete and architects plans for phase 2 are due to be finalised soon.
- We have secured money for our P1 play based learning which will be used to develop the courtyard area in the middle of the school.
- The production kitchen is ready to be opened now phase 1 of the extension is complete and a catering supervisor has been appointed who will begin after the October holidays.
- Pupils attending the Breakfast Club should be dropped off before 8.30am if they require to have breakfast to allow time for Mrs Power and Mrs Boyd to finish serving food and tidy up. Pupils in P3-7 will be allowed to go into the playground at 8.45am where the janitor and a member of SMT will be supervising. Pupils in P1 and P2 attending the Breakfast Club will be taken round to the playground accompanied by Mrs Power and Mrs Boyd.
- Mrs McKellar has requested a meeting with the new catering supervisor before the October holidays to discuss arrangements for Breakfast Club and whether or not they will still be able to access the kitchen facilities.
- The lunch bell rota will be sent out to all parents to inform them of this system.
- Mrs McKellar will continue with a monthly bulletin which will be emailed to all parents and paper copies will be available at the office for collection for those who would prefer this.
- The school has invested in a new, progressive HWB programme from the EYC to P7 which staff will receive training on this week.

6. AOB

- The parent council will issue a letter to parents advising on safe parking whilst the gas works are taking place in the surrounding area.

7. Date of Next Meeting

The AGM will be held on Tuesday 5th November at 2.00pm the staff room.